

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Administration Center

Special Meeting  
April 25, 2018

1. **CALL TO ORDER**

2. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

Absent: None

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

Dolly Parton free books/fundraising presentation – Moira Erwine, Lorain County ESC  
TO BE RESCHEDULED

5. **REVIEW OF OPEN QUESTIONS**

None.

6. **COMMENTS FROM THE PUBLIC**

None.

7. **APPROVAL OF THE AGENDA**

**18-072** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

**18-073** Mrs. Miller moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

**Regular Meeting – April 9, 2018**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**C. RESOLUTION ACCEPTING THE AMOUNT AND RATES**

**18-074**

Mrs. Czech moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached resolution accepting the amounts and rates as determined by the Budget Commission and authorizing tax levies and certifying them to the county auditor.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**9.**

**SUPERINTENDENT'S BUSINESS**

**A. REPORTS**

**B. PERSONNEL**

**RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

**18-075**

Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board honor the following employee(s) request:

- a. **Pam Barlow**, Forestlawn Elementary secretary, retiring effective July 1, 2018.
- b. **Paul Ferguson**, resigning as BHS Winter Faculty Manager .5, effective for the 2018-19 school year.
- c. **Tracey Glass**, resigning as Forestlawn Monitor and BHS Server, effective July 1, 2018, to accept another position in the district.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**CERTIFIED CONTRACT RENEWAL**

**18-076**

Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **1 YEAR LIMITED CONTRACT** at the appropriate salary schedule rate as per the Master Agreement effective for the 2018-19 school year.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Administration Center

Special Meeting  
April 25, 2018

- a. **Kady Hlad**, District School Psychologist
- b. **Whitney Poole**, Part -time District School Psychologist

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**DECAF PROPOSALS**

- 18-077** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the following DECAF proposal.

- a. **Pamela Vasquez** French Nat'l Honor Society 2% \$ 710.96

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**ACCOUNTS PAYABLE CLERK**

- 18-078** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education employ the following administrative personnel.

- a. **Stephanie Jacovetti**, Accounts Payable Clerk, at the per diem rate of \$ 132.11 effective for the period 4/30/18-6/30/18 and 8 hours per day, 248 days per year, plus 12 holidays), at Step 0, \$ 35, 036.73 (prorated) thereafter beginning July 1, 2018.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**CLASSIFIED**

- 18-079** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Tracey Glass**, Brookside Middle School ISA Paraprofessional, 7 hrs./day, Step 9, 170 days plus 8 holidays, \$ 14.99 + 4% advanced training/hr., effective July 1, 2018.

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Administration Center

Special Meeting  
April 25, 2018

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**CLASSIFIED SUBSTITUTE**

- 18-080** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the following personnel contingent upon completion of all payroll requirements and current certifications.

a. **Barb Krogg**, Classified Substitute Bus Driver, \$ 14.00/hr., effective immediately.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**C. OTHER**

- 18-081** Mrs. DeLuca moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached **EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY SERVICE AGREEMENT**, for the 2018-19 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 18-082** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the contract with **P.T. SERVICES REHABILITATION, INC.** to provide physical therapy for designated individuals attending the Sheffield-Sheffield Lake City Schools for a period of two (2) years commencing August 1, 2018.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 18-083** Mrs. Czech moved seconded by Mrs. Miller approve the attached **AMENDED BROOKSIDE HIGH 2018 SUMMER BRIDGE PROPOSAL**.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 18-084** Mrs. Miller moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached **CONSTITUTION AND BYLAWS TO JOIN THE LORAIN**

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
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Special Meeting  
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COUNTY LEAGUE, which promotes interscholastic competition and sportsmanship among its member schools.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 18-085** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached MEMBERSHIP RESOLUTION-OHIO HIGH SCHOOL ATHLETIC ASSOCIATION for the 2018-19 school year.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 18-086** Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education enter a contract with the LORAIN COUNTY BOARD OF MENTAL HEALTH, which provides mental health consultation, education and prevention activities for the 2018-19 school year as per the attached at no cost to the district.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

10. STANDING COMMITTEE REPORT

1. Joint Vocational School –James Schillens
2. Athletic Counsel – Lisa Miller  
Hall of Fame dinner.  
Senior recognition.
3. Legislative Liaison – Amy DeLuca
4. Endowment Fund – Pat Czech
5. S.A.L.T. – Sandra Jensen  
Robotics Team featured on Channel 19 at 6 and 11PM and Channel 43 at 9 PM
6. Finance Committee – Sheila Lopez

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11. ADJOURNMENT

**18-087** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourns.

**Time: 5:30 PM**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

  
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Michael A. Pissini, Treasurer  
\_\_\_\_\_  
Mrs. Sheila Lopez, President

The next regular meeting will be: **May 7, 2018** at Knollwood Elementary School at 5:30 p.m.